

Texas Balance of State Continuum of Care

CoC Board Meeting

July 31, 2024

Notes approved 8/28/2024

Members Present: Stephanie Andrade-Rocha, Tracy Andrus, Michelle Conner, Rob Hogan, Daisy Lopez, Grace Moody, Rich Penksa, Victor Rivera

Members Absent: Bert Bagley, Annie Erickson, Courtney Horton, Steve Kazanjian, Megan Price, and Audra Rea

Note: Seat 7 is currently vacant

Staff Present: Mary Stahlke and Jim Ward

Topic	Discussion Summary	Action/Next Steps
Welcome (Tracy)	Meeting called to order at 2:05 PM by Chair, Tracy Andrus. Quorum was met.	
Consent Agenda (Tracy)	<p>ITEM 1: Approval of following items presented in the meeting materials</p> <ul style="list-style-type: none"> • No meeting minutes from 6/26 <p>ITEM 2: Acceptance of the following report:</p> <ul style="list-style-type: none"> • June CoC Lead Agency Report <p>Members voted and approved the Consent Agenda. The motion passed.</p>	Motion passed .
CoC Board Members (Mary)	<p>Tracy Andrus is now the Chair, and Annie Erickson is now filling Seat 2.</p> <p>Members discussed Seat 7. Rob moved to proceed with an election process to fill the vacancy, and Tracy seconded. Members voted. The motion passed.</p> <p>Nominations for Vice Chair were accepted. Stephanie nominated herself. Victor moved to accept Stephanie's nomination as Vice Chair, and Daisy seconded. Members voted. The motion passed.</p>	<p>Motion passed. Staff will run an election process.</p> <p>Motion passed.</p>
CoC Program (Jim)	<p>Staff stated that the Notice of Funding Opportunity (NOFO) had been released. Therefore, the timeline and some sections of the Request for Proposals (RFP) would need to be updated. No specially called board meetings are anticipated to be needed for this year's competition. Staff referred members to the competition policies on THN's website. This year, there are three involuntary reallocations and no voluntary reallocations. Staff reviewed the competition priorities and applicant requirements.</p> <p>Daisy, Michelle, Rich, and Tracy have a conflict of interest and were moved to a breakout room during the discussion.</p>	

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	Rob moved to have staff come back to the board by email on 8/5 with a revised RFP and ask the board to discuss and vote electronically by 8/9 on approving the RFP. Victor seconded. Members voted. The motion passed.	Motion passed . Staff will revise the RFP and email it to members on 8/5.
CoC Modernization (Mary)	Staff from THN and The Cloudburst Group (consultants) discussed modernization with local government staff on 7/25. Input received, so far, has indicated that THN is on the right track by considering modernization. Ideas will be workshopped at the 9/11/2024 CoC General Membership meeting.	Staff will send board members the modernization one-pager and link to the input form.
Board Member Suggestions (Victor)	Register for the Texas Conference on Ending Homelessness and plan to attend. Lubbock discussion – What do board members want to hear from ECHO West Texas staff and South Plains Homeless Consortium members? Staff offered to set up an anonymous survey to get members’ input.	Staff will create a survey and send a link to members for input by 8/15.
Closing (Victor)	The next board meeting is scheduled for 8/28 at 2:00. The Meeting adjourned at 3:30 PM.	

Next Board Meeting: August 28, 2024, 2:00-3:30