

The Top Ten Things You Need to Know to Improve Credit Accrual and Credit Recovery for Homeless Students

Number 1 : House Bill 5 - Foundation High School Program

- Know your graduation plan requirements
- Foundation High School Plans for all students entering ninth grade (2018 Cohort) beginning with the 2014-2015 school year
- All students entering ninth grade must indicate in writing an endorsement that the student intends to earn
- A student must earn at least 26 credits to earn an endorsement

Number 2 : Credit Check Report

- Work with your campus or district contacts to create a report that will give you a snapshot of a students credit status
- This report would provide both the credits a student has attempted and earned
- This is great resource to check see if the student in back graded due to a credit deficit

Number 3: Staffing Meeting

- Meet with your District Dropout Prevention Team on a six to nine week basis to review grades, credits, attendance, support and interventions
- If you have a TEXSHEP grant, make them one of our your collaborators

Number 4: Review Grades and Credits

If a student took courses at another district, campus or in summer school, review their credit report or transcript summary for:

- Course credit accuracy
- To see if a student may need to repair and or recover courses
- Evaluate if the student is on the best graduation plan
- Was attendance a factor in the denial of credit

Number 5: Credit Repair

- Know you district's policy regarding Credit Repair options
- Credit repair is triggered once a student has failed a six weeks
- Depending on your board policy, a student may only be able to repair one six weeks per semester

Number 6: Credit Recovery

- Know your district's policy regarding Credit Recovery options
- Credit recovery is triggered once a student has failed a semester course
- Prioritize homeless students for credit lab availability

Number 7: Attendance Contracts A Great Tool for Credit Reinstatement

- Attendance contracts should be triggered after a student has had a certain number of absences
- Administrators should meet with the student and/or parent about a plan to increase attendance and support academics

Number 8: Working with Campuses and Districts for Awarding or Verification of Grades and Credits

- If another campus or district has denied credit due to attendance, campus administration can work with another campus or district to determine a plan to make up hours to get credit reinstated

Number 9: Collaboration with other Departments

- Work with your Special Education, 504, Career and Technical, Bilingual/ESL, and Counseling departments to assist in monitoring and providing support services for homeless students
- Work with your PEIMS and Management Information Systems (MIS) department to create reports

Number 10: Academic Monitoring Campus Meetings

- Meet with counselors, administrators, and high school completion specialist to review credits, grades, attendance, assessment scores and interventions
- This will give you an opportunity to discuss services and interventions that will ensure that homeless students are on track for promotion and graduation

Questions

